

St. Pius X Church
Fundraising Event Summary

(to be completed and submitted to Finance Council within one month from completion of event)

Date of Summary _____

Organization Name _____

Contact Person _____ Phone # (H) _____
Phone # (C) _____

Treasurer _____ Phone # (H) _____
Phone # (C) _____

Event _____ Date of Event _____

Total Attendance at Event _____

PROCEED (TICKET) INFORMATION:

Number of Tickets printed _____

Number of Tickets sold _____

Price per ticket _____

Total \$ amount of ticket sales _____

Donations received _____

TOTAL PROCEEDS _____

EXPENSE INFORMATION

Food/Beverage _____

Set up / Supplies _____

Entertainment _____

Security _____

Other: (please list) _____

1. _____

2. _____

3. _____

TOTAL EXPENSES _____

TOTAL PROFIT FROM EVENT _____

(Proceeds minus expenses)

Recommendations if event is held again (to be completed by organization)

Summary submitted by _____

Date _____